

July 8, 2022

**LEGAL SERVICES AGREEMENT**

BETWEEN: Franklin Lakes School District Board of Education  
Business Office  
490 Pulis Avenue  
Franklin Lakes, NJ 07417

AND: Machado Law Group  
1 Cleveland Place  
Springfield, New Jersey 07081

It is hereby agreed that the Franklin Lakes Board of Education (hereinafter referred to as the "Board") does employ Machado Law Group (hereinafter referred to as the "Attorney") as Special Counsel effective July 13, 2022 through June 30, 2023.


1. The Attorney shall perform the duties of Special Counsel in accordance with the Laws of the State of New Jersey and the policies, practices, rules, regulations and directives established by the Board.
2. The Attorney shall be paid at the rate of \$175.00 per hour for all administrative hearings, court proceedings, litigation, all research, preparation and consultation with Board representatives, interviewing witnesses, legal opinions, and other miscellaneous services. Paralegals shall be paid at a rate of \$87.50 per hour. We will submit a bill to you every month.
3. The Board shall pay reasonable expenses in connection with Board related matters. Examples of such expenses include but are not limited to, experts' fees, filing fees, certified mailings, etc. Expenses will be separately stated on the bill.
4. We will retain your legal files from a period of 7 years after we close files on matters. At the end of the expiration of the 7 year period, we will destroy these files unless you notify us in writing that you wish to take possession of them. We reserve the right to charge administrative fees and costs associated with researching, retrieving, copying and delivering such files.
5. The Law Firm is registered with the Affirmative Action Office, Department of Treasury, Trenton, New Jersey. Attached is a copy of the Certificate of Employee Information Report.

ATTORNEY

BOARD OF EDUCATION

Name: Jessika Kleen, Esq.

Name: \_\_\_\_\_

Signature: 

Signature: \_\_\_\_\_

DATED 7/8/22

DATED \_\_\_\_\_