

Northwest Bergen Council for Special Education Region I

60 Ridge Rd., Mahwah, NJ 07430
Tel: 201-762-2471/2472/2473, Fax (201) 762-2431

Memo to: School Business Administrators

From: Linda Raven

Date: January 23, 2020

Re: 2020-2021 Transportation Jointures

Enclosed please find the following documents:

- 1) One copy of a sample resolution
- 2) Four copies of the 2020-2021 Joint Transportation Agreement
- 3) Four copies of the 2020-2021 Transportation Services Agreement

Have your board of education approve the resolution and return to me four copies of the approved resolution with your signature and board seal. Return these along with four signed and sealed copies of the Joint Transportation Agreement and four signed and sealed copies of the Transportation Services Agreement. There should be twelve documents in total, all bearing signatures and a board seal.

Please return these documents to me at your earliest convenience. Feel free to contact me if you have any questions.

Thank you for your attention to this matter.

LSR
Enclosures

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Oakland • Ramapo Indian Hills • Ramsey • Ridgewood • Saddle River • Upper Saddle River • Waldwick • Wyckoff

Sample Resolution

BE IT RESOLVED that the _____ Board of Education does hereby approve an agreement with the Region 1/Mahwah Board of Education, a Coordinated Transportation Services Agency, for the purpose of transporting students in accordance with Chapter 53, P.L. 1997 for the **2020/2021** school year. The services to be provided include, but are not limited to, the coordinated transportation of public, nonpublic and special education students.

BE IT FURTHER RESOLVED, that the _____ Board of Education agrees to abide by the Transportation Services Agreement as published by the Region 1/Mahwah Board of Education and attached to this resolution.

**STATE OF NEW JERSEY - DEPARTMENT OF EDUCATION
Student Transportation Unit
Joint Transportation Agreement**

Host District	<u>Region 1 Mahwah</u>
In the County of	<u>Bergen</u>
Joiner District	<u>Franklin Lakes</u>
In the County of	<u>Bergen</u>

Pursuant to official action taken at the meetings of the boards of education which are parties to this agreement, it is agreed that the host district will provide transportation services as specified herein for joiner district students in accordance with all applicable laws, rules, and regulations governing student transportation.

Students may be added or deleted as mutually agreed upon, according to the terms of any existing contract, and as approved by the participating boards of education.

It is understood and agreed by the parties to this agreement that the host district is not responsible for the transportation contractor's failure to provide the services agreed upon herein, but will make every reasonable effort to provide alternate services should such failure occur.

The joiner district agrees to pay the host district the sum specified herein which may be adjusted based on changes to the route. The cost to the joiner district will be based on actual costs.

Host District Board of Education

Board President

(Signature)
Date _____

School Business Administrator

(Signature)
Date _____

Joiner District Board of Education

Board President

(Signature)
Date _____

School Business Administrator

(Signature)
Date _____

FOR COUNTY USE ONLY - Additional Comments (if necessary):

Host District Executive County Superintendent Approval

Executive County Superintendent's Name

(Signature)

Date Approved

Joint Transportation Agreement - 10 and 11

Franklin Lakes

1 of 6

Transportation Services Agreement

Pursuant to official action taken at the meeting of the Franklin Lakes Board of Education in Bergen County held on _____, the Franklin Lakes Board of Education agrees that the Region 1/Mahwah Board of Education, serving as a Coordinated Transportation Services Agency (CTSA), shall provide through a contract with various transportation contractors pupil transportation effective July 1, 2020 through June 30, 2021. Upon request, special education, non-public and regular education pupils will be transported on CTSA routes. All routes shall comply with applicable statutes and regulations and with the specifications and policies of the CTSA as they now exist or may become effective during the term of the contract.

The Region 1/Mahwah Board of Education will pay the carrier's invoices as rendered in accordance with the contract and will act on behalf of the Franklin Lakes Board of Education. The Franklin Lakes Board of Education will be billed by Region 1/Mahwah on a monthly basis. Final adjustments of any outstanding over or under payments will be made when the contractor renders the final bill in June 2021. Transportation costs will be computed as follows: number of students from the component district x per diem rate per student x number of days school is in session. A three percent (3%) administrative fee will be assessed for public school transportation for Region 1 member districts and a four and a half percent (4.5%) administrative fee will be assessed for all transportation for nonmember districts.

In witness whereof the Board of Education of Franklin Lakes in the County of Bergen and the Board of Education of Mahwah in the County of Bergen, have by resolution directed that their respective Presidents and Secretaries set their signatures and affix their seals.

**JOINER BOARD OF EDUCATION:
Franklin Lakes**

President

Date

Board Secretary

Date

**HOST BOARD OF EDUCATION:
Mahwah**

President

Date

Board Secretary

Date

APPROVED:

County Superintendent of Schools

Date