



## Invoice for Professional Services

### Payable to:

Maryann Woods-Murphy  
80 Oak Street,  
Teaneck, N.J. 07666  
201-281-9767

Service	Professional Fee
November 13, 2017 – QFT Training – 4:00-6:00 p.m.	\$500
January 15, 2018 – QFT training – 8:00 -11:30 a.m.	\$700
March 12, 2018 – QFT training – 4:00 – 6:00 p.m.	\$500
<b>Total Professional Fees for Professional Services</b>	<b>\$1700</b>

- Dr. Woods-Murphy will deliver **Question Formulation Technique** training services to groups chosen by school administration. School administration will then inform Dr. Woods-Murphy of approximate final numbers prior to the presentations.
- On the day of the presentation, the presenter will need to connect a MacBook Air to a projector, and get connected to a speaker that is loud enough for the given group size. In addition, tables and chairs should be configured according to guidelines featured in the appendix to this document. A tech staff member and facilities person at the school will be available to support such needs tech and set up needs (phone #s provided if applicable).
- The school will supply large chart paper (sticky tops), markers for charting, and colored sticky dots for indicating question preferences. Prior to the training, the presenter will speak with school leaders to clarify the amounts of such supplies needed.