

**NEW JERSEY DEPARTMENT OF EDUCATION
STATEMENT OF ASSURANCE
for the requirements of the
DISTRICT PROFESSIONAL DEVELOPMENT PLAN
and
DISTRICT MENTORING PLAN**

Please complete and return this form to the County Office of Education by September 1, 2016 for the 2016-2017 school year.*

DATE : 8/5/16 for SCHOOL YEAR:2016-2017

SCHOOL DISTRICT: Franklin Lakes Public Schools

COUNTY Bergen

ADDRESS: 490 Pulis Avenue

CITY/TOWN Franklin Lakes, NJ ZIP 07417

CHIEF SCHOOL ADMINISTRATOR: Dr. Lydia Furnari

PHONE: 201.891.1856 E-MAIL lfurnari@franklinlakes.k12.nj.us

For my district, this Statement of Assurance covers (select one):

- ✓ SECTIONS 1 and 2 - DISTRICT-LEVEL PROFESSIONAL DEVELOPMENT PLAN and MENTORING PLAN (required for all but nonpublic schools and a very small number of charter schools)

*Nonpublics email or fax Section 2 only to:
NJ Department of Education
Office of Certification and Induction
C/O PTP
Email: provisional.teacher@doe.state.nj.us
Fax: 609-984-3356

STATEMENT OF ASSURANCE
SECTION 1




DISTRICT PROFESSIONAL DEVELOPMENT PLAN

The district-level professional development plan (PDP) has been developed in accordance with all regulations as specified in *N.J.A.C. 6A:9C-4.2*, including, but not limited to, the following:

- ✓ The school district PDP provides information on school-level and districtwide professional learning opportunities, the resources being allocated toward their support, and a justification for the expenditures.
- ✓ The school district PDP includes any professional development required by statute or regulation.
- ✓ School-level professional development plans have been reviewed to inform the district PDP.
- ✓ The learning needs of students, teachers, and school leaders have been assessed based on educator evaluation data, school-level plans, and data from school- and district-level performances.
- ✓ The school district PDP supports and implements professional learning that addresses the NJ Core Curriculum Content Standards and aligns with the Standards for Professional Learning in *N.J.A.C. 6A:9C-3.3* and the Professional Standards for Teachers and the Professional Standards for School Leaders in *N.J.A.C. 6A:9-3*.
- ✓ The school district PDP is reviewed on an annual basis to assess its effectiveness and revised, as necessary, to meet the school district's learning goals for students, teachers, and school leaders.
- ✓ The school district PDP has been presented to the district board of education to review for fiscal impact.

By signing below, you are attesting to the accuracy of this document.


Signature, Chief School Administrator

Dr. Lydia Furnari
Printed Name

Franklin Lakes Public Schools
District Name

8/5/16
Date



STATEMENT OF ASSURANCE
SECTION 2
DISTRICT MENTORING PLAN

The district mentoring plan has been developed in accordance with all mentoring program regulations for non-tenured teachers including novice provisional teachers who hold a CE or CEAS, as specified in N.J.A.C. 6A:9C-5.1, including, but not limited to, the following:

- ✓ All non-tenured teachers in their first year of employment receive a comprehensive induction to school district policies and procedures, including, but not limited to, introduction to school district curricula, student assessment policies, and training on the school district's evaluation rubric, including setting and assessing student learning through student growth objectives.
- ✓ All non-tenured teachers in their first year of employment receive individualized supports and activities that have been assigned at the school district's discretion and are aligned with the Professional Standards for Teachers at N.J.A.C. 6A:9-3.3, the Standards for Professional Learning at N.J.A.C. 6A:9C-3.3, and the school district's Commissioner-approved teaching practice instrument.
- ✓ All provisional teachers (holding a Certificate of Eligibility or Certificate of Eligibility with Advanced Standing) have a one-to-one mentor upon beginning their contracted teaching assignment.
- ✓ All provisional teachers (holding a Certificate of Eligibility or Certificate of Eligibility with Advanced Standing) participate in a one-year mentoring program.
- ✓ Each mentor teacher holds a teacher certification, has at least three years of experience, and has taught full-time for at least two years within the last five years.
- ✓ The mentor teacher does not serve as their mentee's direct supervisor nor conduct evaluations of teachers.
- ✓ Each mentor teacher demonstrates a record of success in the classroom, according to the stipulations in N.J.A.C. 6A:9C-5.2(a)4 regarding summative evaluation ratings.*
- ✓ Each mentor teacher completes a comprehensive mentor training program that includes, at a minimum, training on the school district's teaching evaluation rubric and practice instrument,* the New Jersey Professional Standards for Teachers, the New Jersey Core Curriculum Content Standards, classroom observation skills, facilitating adult learning and leading reflective conversations about teaching practice.
- ✓ The district mentoring plan has been submitted to the district board of education for review of fiscal impact.
- ✓ The district mentoring plan has been shared with each school improvement panel.
- ✓ Mentoring time is logged and mentor payments are handled through the district office.

By signing below, you are attesting to the accuracy of this document.


Signature, Chief School Administrator

Dr. Lydia Furnari
Printed Name

Franklin Lakes Public Schools
District Name

8/5/16
Date

*Charter and nonpublic schools may use their own system of teacher evaluation.