

**Submission Deadline:** September 1 of each year.

District Professional Development Requirements can be found on the NJDOE [School and District Professional Development Planning webpage.](#)

**New Jersey Department of Education**  
**School District Professional Development Plan Statement of Assurance Form**  
**Not for Submission**

The District Professional Development Plan Statement of Assurance (SOA) form below is *provided for reference purposes*.<sup>1</sup> *This form will not be submitted* to the New Jersey Department of Education. Please refer to the instructions on page one of this guidance document for specific professional development plan SOA requirements and submission procedures.

Date: 8/24/2021

For School Year: 2021 - 2022

School District: Franklin Lakes

County: Bergen

Address: 490 Pulis Avenue

City/Town: Franklin Lakes, NJ

Zip Code: 07417

Chief School Administrator: Gregorio Maceri

Phone: 201-891-1856 x204

Email: gmaceri@franklinlakes.k12.nj

The district-level professional development plan (PDP) has been developed in accordance with all regulations as specified in *N.J.A.C. 6A:9C-4.2*, including, but not limited to, the following:

- The school district PDP provides information on school-level and districtwide professional learning opportunities; the resources being allocated toward their support; and a justification for the expenditures.
- The school district PDP includes any professional development required by statute or regulation.
- School-level professional development plans have been reviewed to inform the district PDP.
- The learning needs of students, teachers, and school leaders have been assessed based on educator evaluation data, school-level plans, and data from school- and district-level performances.

<sup>1</sup> Although the language in this Statement of Assurance form refers to district-level responsibilities, the APSSDs and nonpublics using this form will complete it for their school-level or diocesan professional development plans, as appropriate, and maintain a copy in their administrative offices.

- The school district PDP supports and implements professional learning that addresses the *New Jersey Student Learning Standards* and aligns with the *Standards for Professional Learning* in N.J.A.C. 6A:9C-3.3 and the *Professional Standards for Teachers* and the *Professional Standards for School Leaders* in N.J.A.C. 6A:9-3.
- The school district PDP is reviewed on an annual basis to assess its effectiveness and revised, as necessary, to meet the school district's learning goals for students, teachers, and school leaders.
- The school district PDP has been presented to the district board of education to review for fiscal impact.

By signing below, you are attesting to the accuracy of this document.

Signature, Chief School Administrator or Designee	Gregorio Maceri
Franklin Lakes	8/24/21
District Name	Date