

FRANKLIN LAKES BOARD OF EDUCATION

2021-2022 BUDGET PREPARATION CALENDAR FRANKLIN LAKES BOARD OF EDUCATION 2022-2023 BUDGET PREPARATION CALENDAR

TENTATIVE

Oct. 15, 2021	<p>Review sources of revenue and operational efficiencies by Superintendent and Business Administrator and Board Finance Committee.</p> <p>Prepare assumptions, priorities and constraints with Finance Committee</p>
Oct. 22, 2021	<p>Principals to be given above mentioned guidance with their per-pupil allotment and necessary forms to prepare building budget</p>
Oct. 22 - Oct. 29, 2021	<p>a) Principals prepare building budget</p> <p>b) Supervisor of Special Services and Director of Curriculum & Instruction prepare budgets</p> <p>c) Superintendent and Business Administrator prepare district wide budget</p>
Nov.1 - 5, 2021	<p>Superintendent and Business Administrator meet with Administrators to review prepared budgets</p>
Nov. 12, 2021	<p>Superintendent and Business Administrator meet with Board Finance Committee to review preliminary budget</p>
Dec. 3, 2021	<p>Superintendent and Business Administrator meet with Board Finance Committee to review REVISED budget</p>
Month of January 2022	<p>Submit tentative budget to the full Board</p>
Month of February 2022	<p>State Aid and budget cap figures received from Department of Education</p>
Feb. 2022	<p>Presentations of tentative budget</p>
March 2022	<p>Adoption of Tentative Budget for submission to County Office</p>
March 2022 - April 2022	<p>Board reviews budget for final budget adoption</p>
APRIL 2022	<p>Board of Education holds public hearing and adopts final budget to submit to the County Superintendent.</p>